



Lumen Academy

Embrace

Educate

Empower

Access to Fair Assessment Statement

Policy Date: September 2024

Review Date: September 2027

Document History

Version	Status		Date	Author	Summary Changes
V1			Sep 26	M Sethi	Policy changed to statement

Access to fair assessment statement

At Lumen academy, we are committed to equal opportunities and the fair assessment of all candidates. We will not discriminate on the grounds of race, sex, marital or civil partnership status, gender reassignment, disability, family income, religion or beliefs, age or sexual orientation.

We will ensure that the necessary systems and procedures are in place to allow the provision of access to fair assessments. These reflect the needs of individual candidates whilst also ensuring that a valid, reliable and consistent judgement to be made regarding the achievement of all learning outcomes against the stated assessment criteria. We will ensure that:

- Information and guidance around assessments is clear, accurate and accessible to all staff, candidates and external examiners, thereby minimising the potential for inconsistency of marking practice or perceived lack of fairness.
- Candidates are only assessed against taught material which relates to the learning and unit outcomes of the course. It is important that each assessment enables candidates to demonstrate that they meet the intended learning outcomes.
- Every candidate is provided with written feedback on individual assessments.
- Each assessment is operated fairly and caters for individual candidates, through vigorous internal verification and external moderation as outlined by the awarding bodies.

We aim to facilitate candidates who are eligible for reasonable adjustments and/or special considerations in assessments, without compromising the assessment of the skills, knowledge, understanding or competence.

A reasonable adjustment helps to reduce the effect of a disability or difficulty that places the candidate at a disadvantage in the assessment situation.

Reasonable adjustments will not affect the validity or reliability of assessment outcomes, but may involve:

- Changing the usual assessment arrangements.
- Adapting assessment materials.
- Providing assistance during assessment.
- Reorganising the physical environment in which the assessment is due to take place.
- Changing or adapting the assessment method.
- Using assistive technology.

Reasonable adjustments will be approved and in place before the assessment takes place. Reasonable adjustments seek to make the assessment fair and do not provide the candidate with any disadvantages or advantages. Special considerations involve a post-assessment allowance to reflect temporary illness, injury or indisposition that may occur at the time of assessment. Any special consideration granted will not alter the difficulty of the assessment and will only be a relatively small adjustment to reflect the candidate's requirements, to ensure that the integrity of the assessment is not compromised.

This statement confirms that, at Lumen academy, we aim to provide an assessment framework which provides all candidates with the opportunity to achieve their full potential by the most appropriate and direct route.

Our approach to assessment is based on the concepts of equality, diversity, clarity, consistency and openness. We will endeavour to ensure that all of our assessment processes are fair and non-discriminatory.

The principal will review this statement on an annual basis. The next scheduled review date for this statement is September 2027

Candidates and staff will be made aware of the existence of this statement via our website and any changes made to the statement will be clearly communicated in a timely manner to all candidates and staff.

If you have any questions about this statement, please contact the headteacher on contact details.

Reviewed By:	Monika Sethi	September 2026
Next Review Date:		September 2027
Approved by Director:		1 st September 2026
Signed:		



Monika Sethi
Principal and Director