



# **Lumen Academy**

Embrace

Educate

Empower

## **E-Safety Policy**

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**Policy Date: September 2024**

**Review Date: September 2027**

# Document History

| Version | Status |  | Date   | Author  | Summary Changes         |
|---------|--------|--|--------|---------|-------------------------|
| V1      |        |  | Sep 26 | S Clark | Statements made clearer |
|         |        |  |        |         |                         |

## 1. Policy Statement

1.1 Lumen Academy uses Close Circuit Television (“CCTV”) within the academy premises. The purpose of this policy is to set out the position of the academy as to the management, operation and use of the CCTV at Lumen Academy Ltd.

1.2 This policy applies to all members of our Workforce, visitors to Lumen Academy Ltd premises and all other persons whose images may be captured by the CCTV system.

1.3 This policy takes account of all applicable legislation and guidance, including:

1.3.1 UK General Data Protection Regulation (“UK GDPR”)

1.3.2 Data Protection Act 2018 (together the Data Protection Legislation)

1.3.3 CCTV Code of Practice produced by the Information Commissioner

1.3.4 Human Rights Act 1998

Reviewed By:

Summer Clark

September 2026

Next Review Date:

September 2027

Approved by Director:

1<sup>st</sup> September 2026

Signed:



Monika Sethi  
Principal and Director